



Sefton Council

Electoral Services

Returning Officer Fees and Charges 2023/2024

Polling Station Staff	Hourly Rate	Pay Band
Polling Station Inspector	£18.00	D
Presiding Officer	£17.00	C
Poll Clerk	£11.00	A
Polling Station Operations Manager	£14.00	B
Polling Station Maintenance	£14.00	B
Ballot Box Preparation Supervisor	£14.00	B
Ballot Box Preparation Team	£11.00	A
Verification and Count Staff	Hourly Rate	Pay Band
Count Manager (per venue)	£22.50	D
Count Supervisor (per venue)	£18.00	C
Accountancy Officer	£18.00	C
Accountancy Team	£14.00	B
Ward Supervisor	£14.00	B
Head Counter	£12.00	A
Verification and Counting Assistant	£11.00	A
Counting Assistant	£11.00	A
Operational and Security Manager	£18.00	C
Operational Team	£11.00	A
Count Logistics Team	£14.00	B
Ballot Box Receipt Team	£12.00	A
Count Security Team	£14.00	A
Count Communications Manager	£18.00	C

Count Communications Team	£14.00	C
Count ICT Support	£14.00	B
Count Operation Utilities & Logistics Officer	£16.00	B
Postal Vote Staff	Hourly Rate	Pay Band
Postal Vote Manager	£22.50	D
Postal Vote Verification Manager	£21.00	D
Postal Vote Verification Supervisor	£17.00	C
Postal Vote Receipt & Opening Team	£14.00	A
Postal Voter Preparation & Issue Team	£14.00	A
Postal Vote Election Day Support Team	£14.00	A
Postal Vote Verification Supervisor - Close of Poll	£17.00	C
Postal Vote Receipt & Opening Team - Close of Poll	£14.00	A
Postal Vote Pack Delivery	£11.00	A
Collection of Postal Ballot Packs from Royal Mail	£11.00	A
Postal Vote Security	£14.00	A
Poll Card Delivery Staff		
Poll Card Delivery (per card delivered)	£0.18	A

Pay Band	Hourly Rates
A	£10.42-£14.18
B	£12.60-£16.80
C	£14.70-£18.38
D	£15.75-£27.30