**Application for Land Drainage Consent**

**Important Information**

Under the Land Drainage Act 1991, land drainage consent is required prior to construction or alteration of a mill, dam, weir or culvert which will affect the flow of water in an ordinary watercourse. Both permanent and temporary works that affect the flow of a watercourse may require consent. Therefore, it is necessary to gain consent before you begin any construction or adjustment. Any works undertaken without consent may lead to prosecution or fines.

To reduce delays in processing your application, please complete all sections of the application form accurately and enclose all required documentation (Section 4). Any accompanying documents should also be accurate and clearly referenced.

**Application for Land Drainage Consent costs £50 per structure.**

Please email the completed application and accompanying documents to [flooding@sefton.gov.uk](mailto:flooding@sefton.gov.uk)

**Please note the application process can take up to 8 weeks.**

For further information or assistance please email or telephone:

**Telephone: 0151 934 2961**

**Email: flooding@sefton.gov.uk**

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| **Section 1: Personal Details** | |
| **1.1 The Applicant** | |
| Name  (company name if appropriate): |  |
| Contact Name  (if different): |  |
| Address: |  |
| Postcode: |  |
| Email address: |  |
| Telephone Number: |  |
| Mobile Number: |  |
| **1.2 Agent/Contractor (if applicable)** | |
| Name  (company name if appropriate): |  |
| Contact Name  (if different): |  |
| Profession: |  |
| Company: |  |
| Address: |  |
| Postcode: |  |
| Email Address: |  |
| Telephone Number: |  |
| Mobile Number: |  |

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| **Section 2: Location of proposed works** | |
| Name of watercourse  (if known): |  |
| Address of proposed works  (postal address or similar): |  |
| Is the watercourse open or culverted? |  |
| Ordnance Survey Grid Reference (e.g. SD324567) <https://britishnationalgrid.uk/> |  |

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| **Section 3: Construction Details** | |
| **Description and purpose of proposed works**  *(examples - repair of an existing structure, upgrade of a structure, maintenance, watercourse diversion, embankment strengthening, construction of new structures, other (please specify)):* |  |
| **Type and number of structures** *(examples - culverts/pipes, headwalls, catch pits, manholes, gullies, bridge, weir, ditch embankments, other (please specify)):* |  |
| Are the works temporary of permanent? |  |
| Date construction will commence?  DD/MM/YYYY |  |
| Duration of works |  |

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| **Section 4: Plans and Drawings** | |
| In order to effectively consider your proposal, we require several documents to be included with the application:   * **General Location Plan:** this should show the general geographical location of the site and include general features and street names. The watercourse and any other waterbodies must be identifiable. A minimum scale of 1:2500 scale is required. * **Site Layout Plan (General):** the drawing must show the existing site and watercourse, your proposed works, the position of any structures that may influence hydraulics, existing fish passes/structures. A scale of 1:1250 or 1:500 scale is required. * **Detailed Drawings (if applicable):** the drawings should show the existing and proposed feature such as the materials for structures, location of service pipes or cables, details on tree/shrub pond/wetlands, dams/weirs, bridges and culverts. A scale 1:250, 1:500 or 1:1250 required. * **Cross-sectional detailed Drawings (if applicable):**the drawings should include upstream and downstream of the proposed works. They should be looking downstream on the watercourse and include water levels, existing features and proposed features. A scale 1:250, 1:500 or 1:1250 required. * **Longitudinal Drawings (if applicable):** the drawings should be taken along the centre line of the watercourse and extend upstream and downstream of the proposed works. The drawings should include water levels, bed levels, structures, existing features and proposed features. A scale 1:500 or 1:1250 is required. * **Details on consultation/permission from other organisations (if applicable**): examples include Environment Agency, Canal and Rivers Trust, United Utilities. * **Methods Statement:** this should include a risk assessment, information on the construction work and its sequencing, details on any temporary works and the management of flood risk during construction. * **Any other relevant information.** | |
| Please provide a reference number and brief description for each of the submitted documents: |  |

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| **Section 5: Planning Approval** | |
| Planning permission is not a pre-requisite for land drainage consent, however, it is useful to provide details on any submitted planning applications. | |
| Planning authority: |  |
| Application reference number: |  |
| Approval date  (MM/DD/YYYY): |  |
| Conditions  (if applicable): |  |

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| **Section 6: Maintenance Details** | |
| Please provide details on the person or organisation who will be responsible for maintaining the structure upon completion: | |
| Name: |  |
| Address: |  |
| Postcode: |  |
| Email address: |  |
| Telephone Number: |  |

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| **Section 7: Effect on the Environment** | |
| Please briefly detail the potential environmental impacts of the proposed works: |  |
| Please detail proposals for mitigating the impact: |  |

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| **Section 8: Environment Agency Interests** | |
| Do the proposed works involve or affect the following? (please place YES or NO in the relevant boxes).  *If YES, please contact the Environment Agency on 03708 506 506 as extra licenses may be required.* | |
| Discharge of trade effluent |  |
| Impoundment of a watercourse |  |
| Abstraction of water |  |
| Fish or fisheries |  |
| The disposal of waste material |  |
| Water Quality |  |

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| **Section 9: Flood Risk Considerations** | |
| Please briefly detail the potential flood risk caused by the proposed works: |  |
| Please briefly detail how you propose to mitigate any flood risk caused by the proposed works: |  |

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| **Section 10: Declaration** | |
| A Consent granted by the Council is given solely for the purposes of the Land Drainage Act 1991 and should not be regarded by the applicant as in any way approving the design and soundness of any proposed structure, other than in relation to its impact on flows and its effect on the watercourse. Therefore, Sefton Metropolitan Borough Council, in granting Consent under the Land Drainage Act 1991 for the works accepts no liability for loss or damage which may arise out of their design, construction, maintenance or use.  By signing below, you are declaring that:   * You have attached the required documents outlined in Section 4 of this application form. * You are applying for Land Drainage Consent and will undertake the works as described in this application form and supporting documents (Section 4). * You have paid the application fee (£50 per structure) using the card payment link provided: <https://www.civicaepay.co.uk/Sefton/Webpay_Public/Webpay/Default.aspx?fund=S8> * You will not commence any works without receipt of written consent from Sefton Council. | |
| **Signature** | |
| Signature: |  |
| First Name: |  |
| Surname: |  |
| Organisation (if applicable): |  |
| Date (DD/MM/YYYY): |  |

Please email completed application forms to [flooding@sefton.gov.uk](mailto:flooding@sefton.gov.uk)