



Sefton Community Learning Service

Sefton Council 



Course Guide

Autumn 2021



Creative Industries	Digital	Education & Training	Employability
English, Maths & ESOL	Family Learning	Festive	Languages

Sefton Community Learning can help you to:

Build Confidence • Make new friends • Find a job • Learn a new skill or hobby • Start your own business • Improve personal wellbeing • Progress to further education

Come and see what adult learning can do for you.

See our full list of courses overleaf



sefton.gov.uk/communitylearning



www.facebook.com/LearnWorkSefton



[@learnworksefton](https://twitter.com/learnworksefton)



Course dates Autumn 2021

To enrol or for further details please call our Administration Team on 0151 934 4546 / 4973



Sefton Community Learning Service

Sefton Council 

Sefton Community Learning Service is working closely with Sefton Localities Services to offer a wide range of employability, ICT and family learning courses, many to be delivered within local Family Well-being Centres. For any further information ring Sefton Community Learning on 0151 934 4546.

Course Title	Start Date	Day	Start Time	End Time	Weeks	Hours	Cost
Creative Industries							
Sefton Community Learning Centre - 53 Cambridge Road, Seaforth L21 1EZ							
Recycle Clothing - From Drab to Fab	06/09/2021	Mon	10.00am	12.00pm	5	2	£10.00
Design and Make your own Stunning Tunic Top	06/09/2021	Mon	1.00pm	3.00pm	5	2	£10.00
Introduction to Counselling Concepts	06/09/2021	Mon	6.00pm	8.00pm	5	2	£10.00
Back to School Hair Styles	TBC	Mon	6.00pm	8.00pm	5	2	£10.00
Vegetarian Cooking for Beginners	TBC	Tue	1.00pm	3.00pm	5	2	£10.00
Acrylics for Beginners	08/09/2021	Wed	12.30pm	2.30pm	5	2	£10.00
Patchwork and Quilting for Beginners	09/09/2021	Thu	10.00am	12.00pm	5	2	£10.00
Introduction to Sociology	09/09/2021	Thu	1.00pm	3.00pm	5	2	£10.00
Introduction to Alternative Beliefs and Practices	10/09/2021	Fri	10.00am	12.00pm	5	2	£10.00
Create and Adjust Your Own Sewing Pattern	10/09/2021	Fri	10.00am	12.00pm	5	2	£10.00
Recycle your Jewellery	10/09/2021	Fri	1.00pm	3.00pm	5	2	£10.00
Sewing Skills - Creating a Soft Toy	11/10/2021	Mon	1.00pm	3.00pm	5	2	£10.00
Planting for Winter Garden Displays	11/10/2021	Mon	6.00pm	8.00pm	5	2	£10.00
Introduction to Knitting for Beginners	12/10/2021	Tue	1.00pm	3.00pm	5	2	£10.00
Healthy Eating on a Budget	TBC	Wed	1.00pm	3.00pm	5	2	£10.00
Hand Crafted Decor for the Home	14/10/2021	Thu	10.00am	12.00pm	5	2	£10.00
An Introduction to Mindfulness Techniques	14/10/2021	Thu	1.00pm	3.00pm	5	2	FREE
Watercolours for Beginners	03/11/2021	Wed	12.30pm	2.30pm	5	2	£10.00
Embroidery for Beginners	11/10/2021	Mon	10.00am	12.00pm	5	2	£10.00
Introduction to Sociology	15/10/2021	Fri	10.00am	12.00pm	5	2	£10.00
Basic Hand Sewing Projects	15/10/2021	Fri	10.00am	12.00pm	5	2	£10.00
Soft Furnishings for Beginners	15/10/2021	Fri	1.00pm	3.00pm	5	2	£10.00
Introduction to Alternative Beliefs and Practices	22/11/2021	Mon	9.30am	12.00pm	4	2.5	£10.00
Introduction to Salon Worthy Curly Blow Dries	22/11/2021	Mon	10.00am	12.30pm	4	2.5	£10.00
Jewellery Craft for Beginners	22/11/2021	Mon	1.00pm	3.30pm	4	2.5	£10.00
Patchwork and Quilting for Beginners	25/11/2021	Thu	10.00am	12.30pm	4	2.5	£10.00
Brush Lettering Calligraphy	25/11/2021	Thu	10.00am	12.30pm	4	2.5	£10.00
Simple Sewing - Memory Bear	25/11/2021	Thu	1.00pm	3.30pm	4	2.5	£10.00
L21 -Community Centre, Ford Lane L21 0GH							
Ukulele for Beginners	06/09/2021	Mon	1.00pm	3.00pm	5	2	£10.00
Sing Plus, behind Sefton Community Learning Centre main building - 53 Cambridge Road, Seaforth L21 1EZ							
Introduction to Salon Worthy Blow Dries	06/09/2021	Mon	10.00am	12.00pm	5	2	£10.00
Introduction to Classic Hair Up Styles	06/09/2021	Mon	1.00pm	3.00pm	5	2	£10.00
Drawing and Painting for Beginners	10/09/2021	Fri	10.00am	12.00pm	5	2	£10.00
Brush Lettering Calligraphy	13/09/2021	Mon	10.00am	12.00pm	4	2	£10.00
Styling Hair with Hot Tools	11/10/2021	Mon	10.00am	12.00pm	5	2	£10.00
Introduction to Classic Hair Up Styles	11/10/2021	Mon	1.00pm	3.00pm	5	2	£10.00
Drawing and Painting for Beginners	05/11/2021	Fri	10.00am	12.00pm	5	2	£10.00
Online Courses (For information about what devices, software and ICT skills you need to access online learning, please contact us).							
An Introduction to Mindfulness Techniques	06/09/2021	Mon	10.00am	12.00pm	5	2	FREE

Course Title	Start Date	Day	Start Time	End Time	Weeks	Hours	Cost
Cambridge Family Wellbeing Centre, Bootle L20 9LQ							
Introduction to Tracing Your Family Tree	08/09/2021	Wed	10.00am	12.00pm	5	2	£10.00
Local Industrial History	10/09/2021	Fri	10.00am	12.00pm	5	2	£10.00
Industrial History of Local Canals	10/09/2021	Fri	1.00pm	3.00pm	5	2	£10.00
Introduction to Alternative Beliefs and Practices	11/10/2021	Mon	10.00am	12.00pm	5	2	£10.00
Waterloo Town Hall, Great Georges Road, Waterloo L22 1RB							
Introduction to Knitting for Beginners	08/09/2021	Wed	1.00pm	3.00pm	5	2	£10.00
Menai Family Wellbeing Centre, Orrell Road, Bootle L20 6PG							
Ukulele for Beginners	11/10/2021	Mon	10.00am	12.00pm	5	2	£10.00
Chalk Board Lettering	11/10/2021	Mon	1.00pm	3.00pm	5	2	£10.00
Digital							
Sefton Community Learning Centre - 53 Cambridge Road, Seaforth L21 1EZ							
Introduction to Digital Skills Leading to Level 1 Qualification	TBC	Mon	6.00pm	8.00pm	5	2	£10.00
Introduction to Python	TBC	Tue	6.00pm	8.00pm	5	2	£10.00
Introduction to Digital Skills Leading to L1 Qualification	TBC	Tue	6.00pm	8.00pm	5	2	£10.00
Introduction to Spreadsheets for Beginners	22/11/2021	Mon	9.30am	12.00pm	4	2.5	£10.00
Introduction to CCS (prerequisite course: Intro to HTML)	22/11/2021	Mon	9.30am	12.00pm	4	2.5	£10.00
Introduction to Digital Skills Leading to a Qualification at Entry Level	22/11/2021	Mon	12.30pm	3.00pm	4	2.5	£10.00
Introduction to Arduino Programmable Controllers	22/11/2021	Mon	12.30pm	3.00pm	4	2.5	£10.00
Microsoft Office for Beginners	22/11/2021	Mon	5.30pm	8.00pm	4	2.5	£10.00
Ipads for Beginners	23/11/2021	Tue	9.30am	12.00pm	4	2.5	£10.00
Introduction to Graphics for Websites	23/11/2021	Tue	10.00am	12.30pm	4	2.5	£10.00
Shopping Online Safely	23/11/2021	Tue	1.00pm	3.30pm	4	2.5	£10.00
Introduction to PowerPoint	23/11/2021	Tue	1.00pm	3.30pm	4	2.5	£10.00
Introduction to HTML - (Webpage Design)	23/11/2021	Tue	5.30pm	8.00pm	4	2.5	£10.00
Introduction to Microsoft Publisher	24/11/2021	Wed	10.00am	12.30pm	4	2.5	£10.00
Staying Safe Online for Beginners	24/11/2021	Wed	1.00pm	3.30pm	4	2.5	£10.00
How to Secure your Computer and its Data	24/11/2021	Wed	1.00pm	3.30pm	4	2.5	£10.00
Photo Editing for Beginners	25/11/2021	Thu	10.00am	12.30pm	4	2.5	£10.00
Ipads for Beginners	25/11/2021	Thu	1.00pm	3.30pm	4	2.5	£10.00
Windows 10 for Beginners	26/11/2021	Fri	10.00pm	12.30pm	4	2.5	£10.00
Introduction to Digital Skills Leading to a Qualification at Entry Level	26/11/2021	Fri	1.00pm	3.30pm	4	2.5	£10.00
Introduction to WordPress	TBC	Mon	6.00pm	8.00pm	5	2	£10.00
Waterloo Town Hall, Great Georges Road, Waterloo L22 1RB							
Introduction to Making a Podcast with Ipads	06/09/2021	Mon	9.30am	11.30am	5	2	£10.00
Introduction to Microsoft Publisher	06/09/2021	Mon	1.00pm	3.00pm	5	2	£10.00
Introduction to Digital Skills Leading to a Qualification at Entry Level	07/09/2021	Tue	10.00am	12.00pm	5	2	£10.00
Microsoft Office for Beginners	07/09/2021	Tue	1.00pm	3.00pm	5	2	£10.00
Introduction to Digital Skills Leading to a Qualification at Entry Level	08/09/2021	Wed	10.00am	12.00pm	5	2	£10.00
Introduction to Spreadsheets for Beginners	08/09/2021	Wed	1.00pm	3.00pm	5	2	£10.00
Introduction to Data Encryption	09/09/2021	Thu	10.00am	12.00pm	5	2	£10.00
How to Secure your Computer and its Data	09/09/2021	Thu	1.00pm	3.00pm	5	2	£10.00
Introduction to Digital Skills Leading to Level 1 Qualification	10/09/2021	Fri	10.00am	12.00pm	5	2	£10.00
Internet and Email for Beginners	10/09/2021	Fri	1.00pm	3.00pm	5	2	£10.00
Staying Safe Online for Beginners	11/10/2021	Mon	10.00am	12.00pm	5	2	£10.00
Digital Services Know-How	11/10/2021	Mon	1.00pm	3.00pm	5	2	£10.00
Microsoft Office for Beginners	12/10/2021	Tue	10.00am	12.00pm	5	2	£10.00
Shopping Online Safely	12/10/2021	Tue	1.00pm	3.00pm	5	2	£10.00
Spreadsheets Next Steps	13/10/2021	Wed	1.00pm	3.00pm	5	2	£37.50**
Ipads Next Steps	14/10/2021	Thu	10.00am	12.00pm	5	2	£37.50**

Course Title	Start Date	Day	Start Time	End Time	Weeks	Hours	Cost
Digital Photography for Beginners	14/10/2021	Thu	1.00pm	3.00pm	5	2	£10.00
Windows 10 for Beginners	15/10/2021	Fri	10.00am	12.00pm	5	2	£10.00
Internet and Email for Beginners	15/10/2021	Fri	1.00pm	3.00pm	5	2	£10.00
Cambridge Family Wellbeing Centre, Bootle L20 9LQ							
Windows 10 for Beginners	06/09/2021	Mon	10.00am	12.00pm	5	2	£10.00
Microsoft Office for Beginners	06/09/2021	Mon	1.00pm	3.00pm	5	2	£10.00
Introduction to HTML - (Webpage Design)	07/09/2021	Tue	10.00am	12.00pm	5	2	£10.00
How to Secure your Computer and its Data	07/09/2021	Tue	1.00pm	3.00pm	5	2	FREE
Photo Editing for Beginners	09/09/2021	Thu	10.00am	12.00pm	5	2	£10.00
Digital Photography for Beginners	09/09/2021	Thu	1.00pm	3.00pm	5	2	£10.00
Introduction to Python	11/10/2021	Mon	10.00am	12.00pm	5	2	£10.00
Introduction to Creating Graphics for Websites	11/10/2021	Mon	1.00pm	3.00pm	5	2	£10.00
Developing Applications in Excel	12/10/2021	Tue	9.30am	11.30am	5	2	£10.00
Ipads for Beginners	12/10/2021	Tue	1.00pm	3.00pm	5	2	£10.00
Introduction to Creating Videos with Ipads/Iphone	13/10/2021	Wed	10.00am	12.00pm	5	2	£10.00
Introduction to Making a Podcast with Ipads	13/10/2021	Wed	1.00pm	3.00pm	5	2	£10.00
Introduction to HTML - (Webpage Design)	15/10/2021	Fri	10.00am	12.00pm	5	2	£10.00
Introduction to Data Encryption	15/10/2021	Fri	1.00pm	3.00pm	5	2	£10.00

Education and Training

Sefton Community Learning Centre - 53 Cambridge Road, Seaforth L21 1EZ

Introduction to Community Interpreting	07/09/2021	Tue	6.00pm	8.00pm	5	2	£10.00
Introduction to Health and Social Care	08/09/2021	Wed	9.30am	11.30am	6	2	£10.00
Level 1 Award in Preparing to Work in Adult Social Care	08/09/2021	Wed	9.30am	11.30am	12	2	£220 **
Safeguarding Awareness In Health Social Care	08/09/2021	Wed	11.30am	12.30pm	6	1	£60.00**
Introduction to Working in the Early Years Sector	09/09/2021	Thu	12.30pm	2.30pm	6	2	£10.00
L1 Award Introduction to Early Years Setting	09/09/2021	Thu	12.30pm	2.30pm	12	2	£220 **
L3 Award in Paediatric First Aid	TBC	Tue	6.00pm	8.00pm	6	2	£10.00
Introduction to Level 2 Teaching Assistant	16/09/2021	Thu	9.30am	11.30am	6	2	£10.00
Food Safety Awareness	TBC	Mon/Tue	9.30am	2.30pm	1	9	£10.00
Paediatric First Aid Awareness	12/10/2021	Tue	9.30am	1.00pm	1	3.5	£10.00
L2 Award in Basic Life Support and use of Automated Defibrillator	26/10/2021	Tue	9.30am	2.30pm	1	5	£10.00
First Aid Awareness	02/11/2021	Tue	9.30am	1.00pm	1	3.5	£10.00
Level 2 Certificate in Supporting Teaching and Learning	02/11/2021	Tue	9.30am	2.30pm	28	5	£1,000**
Award in Emergency First Aid at Work (RQF)	02/11/2021	Tue	6.00pm	8.00pm	3	2	£10.00

Paediatric First Aid Awareness

First Aid Awareness

Further dates to be confirmed, phone the admin office to register your interest.

Waterloo Town Hall, Great Georges Road, Waterloo L22 1RB

Introduction to Community Interpreting	10/09/2021	Fri	10.00am	12.00pm	5	2	£10.00
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Sing Plus, behind Sefton Community Learning Centre main building - 53 Cambridge Road, Seaforth L21 1EZ

L2 Award in Basic Life Support and use of Automated Defibrillator	13/09/2021	Mon	5.45pm	8.00pm	2	2.25	£10.00
Level 3 Emergency First Aid in the Workplace	27/09/2021	Mon	6.00pm	8.00pm	3	2	£10.00

Cambridge Family Wellbeing Centre, Bootle L20 9LQ

Introduction to Level 2 Teaching Assistant	07/09/2021	Tue	12.45pm	2.45pm	6	2	£10.00
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Employability

Sefton Community Learning Centre - 53 Cambridge Road, Seaforth L21 1EZ

Interview Techniques - Preparation to Succeed	07/09/2021	Tue/Wed	9.30am	12.30pm	1	6	FREE
Application Forms - Meeting the Criteria	14/09/2021	Tue/Wed	9.30am	12.30pm	1	6	FREE
Interview Techniques - Preparation to Succeed	21/09/2021	Tue/Wed	9.30am	12.30pm	1	6	FREE
Application Forms - Meeting the Criteria	28/09/2021	Tue	9.30am	12.30pm	1	6	FREE
Application Forms - Meeting the Criteria	Further dates to be confirmed, phone the admin office to register your interest.						
Digital Job Search & CV's							
Interview Techniques - Preparation to Succeed							
PowerPoint Presentation Skills at Interview							

Course Title	Start Date	Day	Start Time	End Time	Weeks	Hours	Cost
English, Maths & ESOL							
Entry Level up to Level 2 Functional Skills English, maths and ESOL courses available on various days and times - Initial Assessment required prior to attending course. To book an appointment, contact 0151 934 4546							
Sefton Community Learning Centre - 53 Cambridge Road, Seaforth L21 1EZ							
Understanding Measure, Shape and Space for Work	09/09/2021	Thu	9.30am	11.30am	6	2	FREE
Improve your English Skills for Working in Health and Social Care	15/09/2021	Tue	12.30pm	2.30pm	6	2	FREE
Improve your Writing Skills for Work	02/11/2021	Tue	9.30am	11.30am	6	2	FREE
Improve your Reading Skills	03/11/2021	Wed	12.30pm	2.30pm	6	2	FREE
Understanding Fractions, Decimals and Percentages	04/11/2021	Thu	9.30am	11.30am	6	2	FREE
Cambridge Family Wellbeing Centre, Bootle L20 9LQ							
Introduction to Creative Writing	08/09/2021	Wed	9.30am	11.30am	6	2	FREE
Improve your Speaking and Presentation Skills	08/09/2021	Wed	12.30pm	2.30pm	6	2	FREE
Family Learning							
Sefton Community Learning Centre - 53 Cambridge Road, Seaforth L21 1EZ							
Early Years Literacy Development	22/09/2021	Wed	1.00pm	3.00pm	5	2	FREE
Create and Use Story Sacks to Support your Child's Development	23/09/2021	Wed	12.30pm	2.30pm	6	2	FREE
Half Term Family Spooky Crafts	26/10/2021	Tue	10.00am	12.00pm	1	2	FREE
Half Term Family Learning Pumpkin Carving	27/10/2021	Wed	10.30am	12.30pm	1	2	FREE
Half Term Family Crafts	26/10/2021	Tue	1.00pm	3.00pm	1	2	FREE
Family Learning Maths, English and Crafts workshop in partnership with Community Café	TBC	Mon	3.45pm	5.15pm	5	1.5	FREE
Family Learning Christmas Crafts	17/11/2021	Wed	3.30pm	5.00pm	4	1.5	FREE
Cambridge Family Wellbeing Centre, Bootle L20 9LQ							
Help your Children with Numeracy	09/09/2021	Thu	12.30pm	2.30pm	5	2	FREE
Waterloo Wellbeing Centre L22 0LD							
Baby Massage	15/09/2021	Wed	10.00am	12.00pm	6	2	FREE
Baby Massage	03/11/2021	Wed	10.00am	12.00pm	6	2	FREE
Festive							
Sefton Community Learning Centre - 53 Cambridge Road, Seaforth L21 1EZ							
Festive Handcrafted Decorations	22/11/2021	Mon	10.00am	12.30pm	4	2.5	£10.00
Festive Cards with Calligraphy	22/11/2021	Mon	10.00am	12.30pm	4	2.5	£10.00
Introduction to Festive Hair - Braiding & Glitter	22/11/2021	Mon	10.00am	12.30pm	4	2.5	£10.00
Festive Wreaths Workshop	22/11/2021	Mon	6.00pm	8.30pm	1	2.5	FREE
Festive Wreaths Workshop	29/11/2021	Mon	6.00pm	8.30pm	1	2.5	FREE
Festive Food Made Easy	23/11/2021	Wed	1.00pm	3.00pm	4	2	£10.00
The History of Festivals of Light	24/11/2021	Wed	10.00am	12.30pm	4	2.5	£10.00
Festive Decorations with Wool	24/11/2021	Tue	1.00pm	3.00pm	4	2	£10.00
The History of Festivals of Light	26/11/2021	Fri	9.30am	12.00pm	4	2.5	£10.00
Festive Handcrafted Decorations	26/11/2021	Fri	9.30am	12.00pm	4	2.5	£10.00
Revamp Your Clothes for The Party Season	26/11/2021	Fri	12.30pm	3.00pm	4	2.5	£10.00
How the Victorians Celebrated Christmas	26/11/2021	Fri	12.30pm	3.00pm	4	2.5	£10.00
Festive Wreaths Workshop	06/12/2021	Mon	6.00pm	8.30pm	1	2.5	FREE
Languages							
Sefton Community Learning Centre - 53 Cambridge Road, Seaforth L21 1EZ							
Conversational German for Beginners	06/09/2021	Mon	6.00pm	8.00pm	5	2	£10.00
German - Next Steps	11/10/2021	Mon	6.00pm	8.00pm	5	2	£37.50**
Conversational French for Beginners	22/11/2021	Mon	12.30pm	3.00pm	4	2.5	£10.00
Conversational German for Beginners	22/11/2021	Mon	6.00pm	8.30pm	4	2.5	£10.00
Menai Family Wellbeing Centre, Orrell Road, Bootle L20 6PG							
Conversational French for Beginners	06/09/2021	Mon	1.00pm	3.00pm	5	2	£10.00
French - Next Steps	11/10/2021	Mon	1.00pm	3.00pm	5	2	£37.50**



Sefton Community Learning Service

Sefton Council

0151 934 4546



The Community Pantry Café

The Community Pantry Café is based in Sefton Community Learning Service and is currently undergoing a face-lift. We are looking forward to our return and catching up with our service users. We will continue to offer cooked food for members of the public and provide free community meals twice a week to reduce social isolation and encourage local people from the community to meet up.

We work with several organisations and supermarkets who donate fresh produce which we use to make nourishing, healthy food for families. We house a community fridge and freezer which stores this food, we want people to know they are welcome to come in and help themselves.

The Grub Tub enables the community to donate tinned and long dated food that is made into hampers and distributed to many schools, families and support services across Sefton. If you are a local business in the food industry looking to donate food, we can certainly make use of it.

For more information, to donate or get involved please follow us on Facebook at **SeftonCommunityPantry** and share our page.



Course Fees

Fee remission may apply. Contact the office for further information.

Please note that your first course will be £10 and further courses £37.50 unless fee remission applies. Fee remission may apply if you are employed or seeking employment. Most of our courses are FREE if fee remission applies. Please contact the office for further information 0151 934 4546. Returning learners will not be able to enrol onto courses they have previously completed.

Free access to Microsoft Office 365 package for all learners whilst you are studying with us.

Disclaimer:

Sefton Community Learning Service has made every effort to ensure that the information contained in this course listing, is accurate and up-to-date. The Service cannot accept responsibility for any errors, omissions, or ambiguities and reserves the right to revise, alter, discontinue or cancel courses once they have commenced.

Directions

Sefton Community Learning Service

53 Cambridge Road, Seaforth L21 1EZ

Travelling by bus:

53 Bus stops outside of centre

Opening times:

Monday to Thursday
9.00am - 5.00pm

Friday (except public holidays)
9.00am - 4.00pm

Telephone: (0151) 934 4546

Email: communitylearningservice@sefton.gov.uk
www.sefton.gov.uk



Come join our team

We are looking to expand our team with high quality tutors who are passionate about assisting Sefton residents by providing opportunities to develop and thrive through participation in high quality education programmes.

For further details

Tel: 0151 934 4546

Email: communitylearningservice@sefton.gov.uk



Looking for work? Need support?

- Jobs & Training
- Skills & Experience
- Work Placement & Volunteering Opportunities
- Finding & Preparing for Work
- Employer Advocacy
- Interview Skills
- CV Writing
- 1:1 Advice & Guidance
- Health & Wellbeing

To find out how our confidential, impartial and tailored ESF Ways to Work programme can help you, call us on 0151 934 2610 or find out more by visiting www.seftonatwork.net

Supported by Youth Employment Initiative &



Sefton Council



286 – 288 Stanley Road
Bootle, Liverpool, L20 3ER

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See our live jobs and opportunities at
www.seftonatwork.net/careers