

Dear Care and Support Provider,

Care and Support Provider Update: 2nd June 2020

Please note that we are regularly updating the Care Providers page on the Sefton Council website with information for the public domain. <https://www.sefton.gov.uk/social-care/adults/adult-social-care-providers.aspx>. If you have any issues accessing the webpages, please contact Jayne.vincent@sefton.gov.uk.

Zoom South Sefton Care Homes meeting - Every Wednesday at 14:00 PM during the COVID 19 crisis

Thank you to those of you from South Sefton who have been joining the Zoom meetings on a Wednesday. If you would like to join the meeting here are the joining instructions and information about the meeting.

<https://echo.zoom.us/j/966043158>

Password: 879088

Meeting ID: 966 043 158

MEETING SECURITY

Please note that this meeting is open only to those who have been invited and can be identified

You must have audio and visual enabled otherwise you will be removed from the meeting as unidentifiable

IDENTIFICATION

Download In plenty of time Zoom before the meeting

When you download Zoom ensure that your full name is entered when you sign in

Please make sure there are no more than 2 people joining on 1 device

Please make sure there is only 1 device being used to access the meeting in the room

INVITATION

Please do NOT forward your invitation on to another person as they will not be recognised as an invited guest

Invitations will be sent to those who have registered to join the meeting at education@queenscourt.org.uk and have been accepted

JOINING MEETING

Due to changes in zoom - you will join a waiting room on arrival - you will be accepted in from the waiting room if you can be positively identified

- if you have been invited

- your name is recognisable (i.e. not just ziggy's Iphone or galaxy25) – ensure you fill your name in as you log in – under the meeting ID

- if your video is switched on so that you can be seen

If any of these do not apply - you will not be admitted as you cannot be identified.

JOIN IN TIME

This takes time! - please join the meeting waiting room 15 minutes before it is due to start.

The meeting will be closed at the time it is due to start and no further attendees will be admitted.

TROUBLESHOOTING

If you wish to do a test connection prior to the meeting please email education@queenscourt.org.uk to arrange it

If you have problems on the day, there may not be enough time to sort it for that meeting, but Lorna on 01704 517920 will try to help

Don't leave it till the last minute!