

Caravan Sites
Caravan Sites and Control of Development Act 1960
Application For a Site Licence

[I] [We] hereby apply for a Licence to use the land described below and shown on the attached plan as a site for caravans to be used and laid out as specified below

1. Name and Address of Applicant
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2. Applicants interest in the land (give particulars of lease or tenancy, if any)
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.....
3. Address or description of site for which licence is required
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4. Acreage of site
5. Has the applicant held a site licence which has been revoked at any time during the last three years?
6. State type of caravan site for which site licence is required:
 - (a) Permanent residential
 - (b) Seasonal, between the following dates in each year
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 - (c) For touring caravans only, between the following dates in each year
.....
7. State maximum number of caravans proposed to be stationed on the site at any one time for the purpose of human habitation
8. A lay-out plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the position of caravan standings, and (where appropriate):-

Roads and footpaths;
Toilet blocks, stores and other buildings;
Foul and surface water drainage;
Water supply;
Recreation spaces;
Fire points;
Parking spaces.
The plan should distinguish between facilities already provided and facilities proposed.

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9. Give details of the arrangements for refuse disposal and for sewage and waste water disposal:-

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10. Has planning permission for the site been obtained from the local Planning Authority?

If so state:-

- (a) Date of permission
- (b) Issuing Authority
- (c) Date (if any) on which permission will expire

If not, has permission been applied for?

11. Should you wish your completed Licence to be sent electronically please supply your email address:

Dated: _____ Signed: _____
(Signature of Applicant)

Completed application forms should be returned to:

Licensing Unit, Sefton MBC, Magdalen House, 30 Trinity Road, Bootle, L20 3NJ