MEMBERS ALLOWANCES SCHEME 2017/18

The following scheme is made under powers conferred by Section 174 of the Local Government Act 1972 and the Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended) (the Regulations).

The scheme shall be cited as the Sefton Council Members’ Allowances Scheme and have effect from 17 July 2015, and for subsequent years commencing on 1 April.

Increases in Members Allowances will be linked to the average pay increase given to Sefton Council employees; and the annual adjustment in Members’ Allowances will be implemented for a period of four years from July 2015 in accordance with the Regulations. This does not prevent the Independent Remuneration Panel from reviewing the Scheme at any time, but allows for the Scheme to continue without a full review subject to the annual adjustment being applied.

In this Scheme, “Councillor” means a Member of Sefton Council who is a Councillor.

1. **Basic Allowance**

   The Basic Allowance is a flat rate sum paid to all Members. It recognises the time devoted and expenses incurred by Members in carrying out their duties.

   Subject to paragraph 4 the amount allocated for 2017/18 is £8,971.28

2. **Special Responsibility Allowance**

   In order to recognise additional time and expenses incurred by Councillor's who have significant additional responsibilities in carrying out their duties for Sefton Council, and subject to paragraph 4, the following Special Responsibility Allowances shall be paid:

   Only one Special Responsibility Allowance is paid per Member and the allowances for 2017/18 are:

   - Leader of the Council: £22,174.93
   - Cabinet Members: £14,783.29
   - Party Leaders: £4,485.64
   - Committee Chairs:
     - Licensing and Regulatory: £8,971.28
     - Overview and Scrutiny: £4,485.64
     - Audit and Governance: £4,485.64
3. **Part Year Payments**  
If in the course of a year, the scheme is amended or a Councillor becomes, or ceases to be a Councillor, then all allowances shall be adjusted on a pro-rata basis.

4. **Renunciation**  
A Councillor may, by giving notice in writing to the Head of Corporate Finance & ICT elect to forgo any part of their entitlements to an allowance under the Scheme.

5. **Mayoral Allowances**  
The allowance paid to the Mayor is linked to the Scheme of Members Allowances and the following shall be paid for 2017/18:

   Mayor  £13,456.92

6. **Travel and Subsistence**  
Travel and Subsistence Allowances will be paid for travel to meetings etc **outside of the borough** which are authorised by the Council for example: -

   - meetings and annual conferences of Outside Bodies to which Sefton has made appointments or nominations.

   - meetings and annual conferences of Local Authority Associations of which Sefton is a member.

   - meetings, conferences and other duties which have been authorised in advance by the Council, Cabinet or by a Cabinet Member.

7. **Dependents Carers Allowance**  
Members who incur additional expenses in order to arrange care for dependents may claim these expenses. This rate is based on the National Minimum Wage up to a maximum of ten hours per week.

8. **Claims and Payments**  
Payments shall be made in respect of Basic and Special Responsibility Allowances in monthly instalments on the 15th day of each month by bank transfer.

All claims for additional expenses must be accompanied by receipts and will therefore be paid in arrears directly into Members Bank Accounts.
APPENDIX

**Outside Bodies Approved by Council**
- Liverpool City Region Combined Authority
- Liverpool City Region Combined Authority Merseytravel Committee
- Liverpool City Region Combined Authority Scrutiny Panel
- Merseyside Fire and Rescue Authority
- Merseyside Police and Crime Panel
- Merseyside Waste Disposal Authority

**Outside Bodies Approved by the Cabinet**
- Aintree University Hospital NHS Foundation Trust – Council of Governors
- Ashton Memorial Fund, Formby
- British Destinations
- Canal and River Trust – North West Waterways Partnership
- Clarence High School, Freshfield – Governing Body
- Committee in Common – Healthy Liverpool Programme
- Consolidated Charities of Thomas Brown and Marsh Dole
- Formby Pool Trust – Board
- Halsall Educational Foundation
- Joint Health Scrutiny Committee
- Liverpool City Region Child Poverty and Life Chances Commission
- Liverpool City Region Employment and Skills Board
- Liverpool City Region Housing and Spatial Planning Board
- Liverpool City Region Local Enterprise Partnership Board
- Liverpool John Lennon Airport Consultative Committee
- Liverpool Women’s NHS Foundation Trust – Council of Governors
- Local Government Association – General Assembly
- Local Solutions
- Mersey Care NHS Foundation Trust – Council of Governors
- Mersey Forest Steering Group
- Mersey Port Health Committee
- Merseyside Community Safety Partnership
- Merseyside Pensions Fund Pensions Committee
- Merseyside Playing Fields Association
- Merseyside Strategic Flood and Coastal Risk Management Partnership
- North West Boroughs Healthcare NHS Foundation – Council of Governors
- North West Older Peoples Network
- North West Reserve Forces and Cadets Association
- North Western Inshore Fisheries and Conservation Authority
- North Western Local Authorities Employers’ Organisation
- PATROL Adjudication Joint Committee (Parking and Traffic Regulations Outside London)
- Peterhouse School, Southport – Governing Body
- Sefton Coast Partnership Board
- Sefton Council for Voluntary Service
- Sefton Cycling Forum
- Sefton Education Business Partnership
Sefton New Directions Limited Board
Sefton Sports Council
South Sefton Development Trust (Regenerus)
Southport and Ormskirk Hospital NHS Trust – Shadow Council of Governors
Southport Pier Trust
Standing Advisory Committee for Religious Education (SACRE)
The John Goore Charity, Lydiate
Trans Pennine Trail Members’ Steering Group