



Building Regularisation Certificate Application Form (England)

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended).

Please make payments online at
https://www.civicaepay.co.uk/Sefton/Webpay_Public/Webpay/Default.aspx?fund=28 or call 0345 140 0845 (option 8)

Sefton Council 

Planning Services

Magdalen House Trinity Road, Bootle L20 3NJ
Email: planning.department@sefton.gov.uk

Website: <http://www.sefton.gov.uk/planning-building-control/building-control>

1

Applicant details

Name

Address (inc. postcode)

Phone

Email

2

Location of site to which the building work relates (including postcode)

3

Unauthorised works

Description of the unauthorised work

Estimated cost of works:

4

Declaration

This application is made in relation to the building work etc., as described above. It is submitted in accordance with [Regulation 18](#) and is accompanied by the appropriate charge.

I / we apply for a Regularisation Certification as described on this form and as detailed on any supplementary documents.

Signature

On behalf of

insert applicants name where the declaration is made by an agent

Date

This form cannot be used for building regularisation certificate applications for higher-risk building work or stage of higher-risk building work or for work to existing higher-risk buildings. Applications for building work to higher-risk buildings can be made [here](#).