



ORGANISATION: ..... REF. NO: .....

**LOCAL GOVERNMENT FINANCE ACT 1988 SS.47 & 48**

Application by Organisation Seeking Discretionary Relief from the National Non-Domestic Rate

To: METROPOLITAN BOROUGH OF SEFTON

**APPLICATION FOR DISCRETIONARY RATE RELIEF  
SPORTS CLUBS/ORGANISATIONS ONLY**

Please complete the form as fully as possible PRINTING YOUR RESPONSES IN BLACK INK OR TYPE. Once completed please return to the Sefton Leisure Services Department (return details attached). This form is also available to download online at [www.active-sefton.co.uk](http://www.active-sefton.co.uk)

**SECTION 1****DETAILS OF APPLICANT****1.1 Name and address of person making application:**

Name:.....

Address:.....

..... Postcode.....

Tel. No. (day) ..... Tel. No. (evening).....

**1.2 What is your position in the organisation?**
 Secretary       Treasurer       Chairperson       Other Please State:

.....

**1.3 Details of your Sports Club/Organisation:**

Name:.....

Address:.....

..... Postcode.....

Tel No:.....

**1.4 Did your Club/Organisation receive D.R.R during the last five years?**
 Yes       No
**1.5 If yes, what % of D.R.R did you receive?**
 25%       50%       75%       75% (H)
**1.6 Is your club affiliated to Sefton Sports Council?**
 Yes       No
**1.7 How many years has your club been affiliated to Sefton Sports Council?**
 1 - 5       6 - 10       11-15       15+

## SECTION 2

### DETAILS OF YOUR CLUB GROUNDS AND/OR PREMISES

2.1 Please give a brief description of the facilities that are the subject of this application:

Main Sport(s) played (1) ..... (2).....  
(3) ..... (4).....

Pitches/Grounds.....  
.....

Clubhouse/Pavilion.....  
.....

Other Facilities.....  
.....

2.2 Do you have more than one location?  Yes  No

2.3 Do you operate a bar?  Yes  No

If yes, state the average number of hours open per week .....

## SECTION 3

### CLUB/ORGANISATION PROFILE

3.1 **Membership Profile** Active Adult Males ..... Adult Females .....  
(state approximate no) Junior Males (U18) ..... Junior Females .....  
Social Male ..... Social Female .....

3.2 **Is membership open to all sections of the community regardless of race/ethnicity/religion/gender/ability?**

Yes  No

If no, please state why?.....  
.....

3.3 **What percentage of your membership are Sefton residents?** .....

3.4 **What percentage of your members have special needs?** Adults .....  
Young People .....

3.5 **Please (✓) all boxes relevant to your club/organisation and its functions**

- |   |  |
|---|--|
| <input type="checkbox"/> Promotes sports equality       | <input type="checkbox"/> Supports Sefton Sports Council                |
| <input type="checkbox"/> Works with local schools       | <input type="checkbox"/> Supports Sefton Sports Development programmes |
| <input type="checkbox"/> Offers facilities              | <input type="checkbox"/> Awarded/Working towards Club Accreditation    |
| <input type="checkbox"/> Promotes youth sport           | <input type="checkbox"/> Benefits local community                      |
| <input type="checkbox"/> Promotes coach education       | <input type="checkbox"/> Non profit making                             |
| <input type="checkbox"/> Have a child protection policy | <input type="checkbox"/> Working towards/achieved Club Accreditation   |

**SECTION 4**

**SELF ASSESSING YOUR PERCENTAGE OF RATE RELIEF**

Based on the boxes you have ticked in question 3.5 and by interpreting the guidance note in **section B**, please indicate the percentage of D.R.R you feel your club are entitled to receive.

4.1 Your request     25%         50%         75%         75% (hardship grounds)

4.2 If you have selected 50% or 75% please justify your selections.  
Continue on a separate piece of paper if necessary

**Community Benefit**

.....  
.....  
.....  
.....

**Youth Sport Development**

.....  
.....  
.....  
.....

**Links with schools**

.....  
.....  
.....  
.....

**Support to Sefton Sports Council**

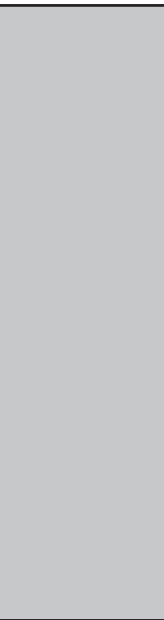
.....  
.....  
.....  
.....

**Financial Constraints**

.....  
.....  
.....  
.....

**Other details**

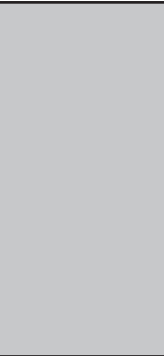
.....  
.....  
.....  
.....



**SECTION 5**

**OTHER DETAILS**

- 5.1 Have you enclosed a copy of the last published club/organisation accounts?  Yes  No
- 5.2 Does the club/organisation have an established constitution? (If yes please enclose a copy)  Yes  No
- 5.3 Does the club/organisation require details of Sefton Sports Council?  Yes  No



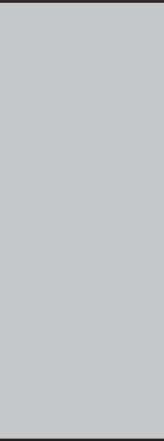
**SECTION 6**

**DECLARATION**

I ..... certify to the best of my knowledge and belief the foregoing statements are correct and that the organisations to which they refer is not established or conducted for profit. I do this in my capacity as organisation

.....

Signature ..... Date .....



**OFFICIAL USE**

Date received ..... % Previously Awarded  25%  50%  75%

Further details  Yes  No % Requested  25%  50%  75%

% Recommended  25%  50%  75%

