



Sefton's Co-production Board for People with Learning Disabilities and/or Autism.

Terms of Reference –
Who we are and what we do.



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Introduction.

Laws and Policies.

The job of this board is to work together to improve the lives of people with Learning Disabilities and / or Autism.

To do this we must follow the laws in England.

The Laws we must follow include:

- Equalities Act 2010.
- Care Act 2014.
- Autism Act 2009.
- BSL Act 2022.



We have national and local plans on how to make improvements. These include:

- NHS Long Term Plan.
- Accessible Communications Policy.
- Housing Strategy.
- Criminal Justice services.
- Social Care strategies.
- TECS - Technology Enhanced Care Services.
- Carers Strategy.
- Employment Strategy.
- Community services.



How we are going to do it.



Co-production Board - This group will be a partnership of people who work for organisations, self-advocates and family carers. The job of this board is to work together to improve the lives of people with Learning Disabilities and /or Autism.

We will do this by:

- Creating a group to develop a plan of how we will work together in coproduction.
- Be aware of services and issues related to learning disabilities and/or autism of all ages.
- Making sure services are working well.
- Making sure organisations know about each other and can work together.
- Support more people and organisations to understand the needs of people with learning disabilities and autism in their community.



We will do this by working together to improve services and helping develop new ones.

Sub Groups.



There are smaller groups called subgroups. These work on specific areas of work and advise the Co production Board. The current subgroups are the:

- **Get Involved Group** - a group of self advocates who support and influence decision making.
- **Autism Subgroup** - a group of workers, family carers and autistic people. It oversees actions related to services for Autistic adults.
- **Supported Employment Group** - that brings together employment organisations to develop appropriate systems to support people who want to work.



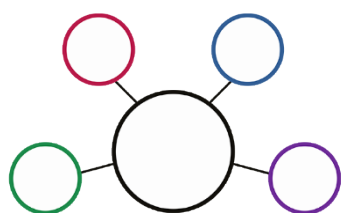
Other Groups.

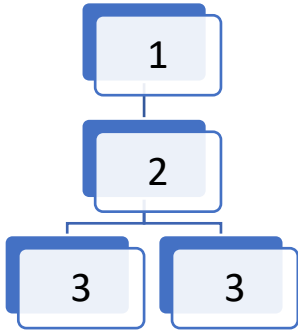
There are other groups, boards and partnerships that make plans about how local services are designed and run.

We call these our key partners.

We will make sure their plans consider the needs people with learning disabilities and / or Autism.

We need to be involved in these groups at the planning stages to make changes. We need to communicate what the people we represent tell us they need.





Governance - How does this group fit in.

This structure shows how the coproduction board's work fits into how decisions are made in Sefton.

Health and Wellbeing Board - This is the main decision making group in Sefton.

Adult Forum - brings together plans and services for adults in Sefton.

Coproduction Board for Learning Disability and Autism
(this group)

Get Involved Group

Autism Subgroup

Supported Employment Group

There are other groups, we need to know what they are doing and how we can link together.



Structure and who is on the board.

The board will have members from different organisations that work with or provide services for people with learning disabilities and / or Autism.

The board will represent services that support different areas of a person's life.

This includes:

- Education.
- Health.
- Children and Adult's Social Care.
- Housing.
- Communities.
- Employment.
- Carers.



What we want to do.

This group wants to be involved in the development of services for people with Learning Disabilities and / or Autism.

Share the ideas of people who use services, their carers and families with those who arrange these services.

Make sure people are involved in decisions that affect their lives.





Making a plan of what we want to do.

We will follow the guidance in Transforming Care, this tells us we must:



- Enable people to have a good and meaningful life.
- Provide care and support that is person centred and well planned.
- Enable people to have choice and control over how their health and care needs are met.
- Enable families, paid support, and care staff to support people to live in the community.
- Give people choice about where they live and who they live with.
- People get good care and support from mainstream health services.
- Have specialist health and social care support is in the community.
- If needed, people get support to stay out of trouble.
- If people need to stay in hospital (because of their mental health or behaviour) it is good quality, and they don't stay there longer than they must



The Meetings.

The Board will be co-chaired by:

- A person with a learning disability and / or Autism.
- The Councillor with Adult Social Care responsibility.



The meetings will happen 4 times a year.

The agenda for the meetings will be decided by the co-chairs at a pre meeting.



All members can ask for something to be put on the agenda.

All information will be sent to members by email.



All paperwork will be in easy read where possible.

Minutes explain what happened at the meeting.

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